

# **Conference, Meetings & Events**

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## **People Logistics**

**HALLMARK CHAUFFEUR DRIVE**



# Hallmark People Logistics

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- **Experienced Operation** 27 Years of Service and Standard
- **Vast Dynamic Fleet** Sedans, People Movers, Mini Coaches, Coaches
- **Managed Infrastructure** A complete managed service from the first point of arrival to the final point of departure
- **Security & Confidence** Hallmark drivers are Security Checked and moderated
- **Complex visits** Hallmark partners from ground floor, to operate multiple programs and structures to maintain the most complex visits
- **Single Point of Contact** Hallmark has a central point of contact to ensure all operation from start to finish is completed. We liaise with all venues, hoteliers and locations to keep everything flowing.
- **New Zealand Wide** Our fleet is positioned to the locations of service as required

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# Vehicle Types

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## Sedan

**Ford** Fairlane (Executive Sedan)

**Mercedes** S Class (VIP Standard)

**BMW** 730LD (NZ Government Standard)

## People Mover

**Mercedes** Viano

**Toyota** Granvia

## Mini Coaches

**Ford** Transit (10S) Mid Range

**Volkswagen** Crafter (11S) VIP

**Mercedes** Sprinter (10S) VIP

**Mercedes** Sprinter (11S) VIP

**Volkswagen** Crafter (19S) VIP

**Mercedes** Sprinter (19S) VIP

## Tour Coaches

**4-5 Star 45-51 Seaters**



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# Conference Logistics - What we do

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## Airports & Hotels

**Manage** every transfer from 1 to 300 people from arrival or departure to/from Hotels or airports.

## Team Work

**Hallmark** understands PCO's or Organisers have a lot to do. Our single point of contact system, stream lines quickly and efficiently the process.

## Infrastructure

**Hallmark** operates a 24/7/365 days emergency phone for changes, updates or any requirements beyond normal business hours.

**Experience counts.** Our team is very used to groups, rapid change and the need for quick and seamless updates. When planning an event, Hallmark keeps it **Simple!**

## Dinners & Events

**Co-ordinated** movements both to/from locations for groups, VIPs and individuals

## Vehicle Security/Compliance

**Our vehicles** hold the highest levels of compliance. Our drivers can be dressed to be professional or be inconspicuous if required.

## Information

**Hallmark** notifies the driver contacts, vehicle registrations (if required) and similar information 24 hours prior.

## Trips & Sights

**Create** or use existing itineraries to provide delegates or groups with additional trips or sight seeing if requested.

## Co-ordination

**Co-ordination** with local, regional, national governments, agencies and alike to ensure that we can transport your guests (if security requirements are needed).

## Safety

**Hallmark** drivers will not have cell phones if requested. Drivers have first aid courses and all vehicles are fitted with First Aid Kits. At all times our interest is the guests well being.

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# Additional Services

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## Luggage Vehicles

**Toyota** Luggage Van (to 40 suitcases/bags)

**Toyota** Luggage Truck (to 120-150)

**Hino** Luggage Truck (to 250)

## People Mover

**Toyota** Granvia (to 6 pax)

(for Advance Groups)

## Foreign Speaking Assistants

**French, German, Spanish, Italian, Russian, Mandarin, Cantonese, and many other languages**

## Extras

**Waiwera** Bottled Water

**Refresher** Towels

**Snacks / Drinks** Upon request

## Airport/Hotel Assistants

**Meeting & Greeting**

**Co-ordinated** departures/arrivals

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# Case Studies - People Logistics

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- **Case Study**                      **Feb 2013**                      **Auckland**                      **250 pax Conference**

**Vehicle Requirement**    80 separate airport movements, Coach/Shuttle Dinner Transfer, 4 Restaurant Dinner Groups

For 4 days, Hallmark operated a complex program of over 80 airport transfers (from 1-2 pax to 75 pax). Meet & Greet Airport Service to hotels. Dinner transfers to Museum on Coach movement out, and Shuttle 19/11 Seaters returning. One evening 4 different dinner venues, co-ordinating both shuttle coach and van movements.

- **Case Study**                      **Feb 2013**                      **Auckland**                      **160 Delegates**

**Vehicle Requirement**    93 separate airport movements, Coach Dinner Transfers, 3 different dinner venues.

For 4 days, Hallmark operated a returning customer conference. Separate vehicles were used for BOD Members, and multiple vehicle types for airport movements. Dinner transfers included Museum, The Wharf, and Viaduct Basin. Coordinated shuttle service in Viaduct to hotel operating on 12 minute rotational system

- **Case Study**                      **Mar 2013**                      **Auckland**                      **180 Delegates, 100 Suppliers**

**Vehicle Requirement**    40 separate airport movements, 2 main dinners for Coach/Shuttle transfers. Delegates 3 day out of Town trip by coach

6 days service. Hallmark co-ordinated all airport/hotel and hotel/airport movements. Dinner transfer at Museum involved Coach to Museum and Shuttle Minicoach returns on a fixed timetable. Dinner at Town Hall, involved 6 coach movements to Town Hall, and a rotating 5 minute schedule of returns. (Town Hall has zero parking facilities). Hallmark created a 3 day Rotorua trip for delegates by Coach movement as a Post Conference event.

- **Case Study**                      **Dec 2012**                      **Auckland**                      **64 VIPs**

**Vehicle Requirement**    5 BMW/Merc 4 x Vans 3 x Sedans.

For 6 days, Hallmark operated a program of VIP handling for an Asian Group. Every BMW/Merc, had 2 drivers per day, upto 22 hrs operation per day. Vans were assigned to move groups on a similar program. Most BMW/Mercs had Foreign Speaking guides to accompany. Program involved driver interchanges, nearly every day to maintain the service program.

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# Conference Logistics - Our Details

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For further information about our NGOG or other services, please contact:

## **Hallmark Chauffeur Drive**

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